

UPDATED SCHEDULE 6/13/24

2024 Neighborhood Association Meeting City Staff Rotating Schedule

Neighborhood Association/Month	January	February	March	April	May	June	July	August	September	October	November	December
Angell	x	Tim Kozal	Ann Meish	Mike Franzak	Sarah Wilson	LeighAnn Mikesell	Dan VanderHeide	Jonathan Seyferth	Hilarey Travieso	Sharonda Carson	Steve Hammond	No Extra Meetings
Beachwood / Bluffton	Deborah Santiago-Sweet	Sarah Wilson	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/	Kyle Karczewski	Hilarey Travieso	Sharonda Carson	Steve Hammond	Tim Kozal	Ann Meish	
Campbell Field	Todd Myers	x	x	Dave Alexander	x	x	x	x	x	Jonathan Seyferth	x	
East Muskegon	x	x	x	Contessa Alexander and/	Kyle Karczewski	Jonathan Seyferth	Sharonda Carson	Steve Hammond	Tim Kozal	Ann Meish	Mike Franzak	
Glenside	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/	Kyle Karczewski	Jake Eckholm	Dan VanderHeide	Steve Hammond	Tim Kozal	Ann Meish	Jonathan Seyferth	Sarah Wilson	
Jackson Hill	Ann Meish	Dave Alexander	Sarah Wilson	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/	Jonathan Seyferth	Hilarey Travieso	Sharonda Carson	Steve Hammond	Tim Kozal	
Lakeside	Emily Morgenstern	Deborah Santiago-Sweet	Kyle Karczewski	Jonathan Seyferth	Todd Myers	Dave Alexander	Tim Kozal	Ann Meisch	Jake Eckholm	Mike Franzak	LeighAnn Mikesell	
Marquette	Contessa Alexander and/	Kyle Karczewski	Jonathan Seyferth	Todd Myers	Steve Hammond	Jake Eckholm	Ann Meish	Mike Franzak	Todd Myers	Sarah Wilson	Sharonda Carson	
Marsh Field	Sharonda Carson	Steve Hammond	x	x	x	Sarah Wilson	Contessa Alexander and/	x	Isabela Gonzalez	Dan VanderHeide	Hilarey Travieso	
McLaughlin	x	Jonathan Seyferth	Todd Myers	Dave Alexander	Dan VanderHeide	Tim Kozal	x	Sarah Wilson	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/	
Nelson	Jonathan Seyferth	Todd Myers	Dave Alexander	Jake Eckholm	Deborah Santiago-Sweet	x	Mike Franzak	x	Emily Morgenstern	x	Kyle Karczewski	
Nims	x	x	Jake Eckholm	Deborah Santiago-Sweet	Hilarey Travieso	Sharonda Carson	Todd Myers	Emily Morgenstern	Contessa Alexander and/	Kyle Karczewski	Jonathan Seyferth	
Oakview	Jake Eckholm	x	Deborah Santiago-Sweet	x	Sharonda Carson	x	Sarah Wilson	x	Kyle Karczewski	x	Todd Myers	
Sheldon Park	Dan VanderHeide	Hilarey Travieso	Sharonda Carson	Steve Hammond	Tim Kozal	Ann Meish	LeighAnn Mikesell	Contessa Alexander and/	Jonathan Seyferth	Todd Myers	Deborah Santiago-Sweet	
Steele	Hilarey Travieso	Canceled	Mike Franzak	Sarah Wilson	LeighAnn Mikesell	Steve Hammond	Emily Morgenstern	Deborah Santiago-Sweet	Dan VanderHeide	Jake Eckholm	Dan VanderHeide	

Title	Staff Name	Department	Division	Email Address	Phone Number	Common Questions/Areas of Responsibility
Director of Public Works	Dan VanderHeide	Public Works	Public Works	dan.vanderheide@shorelinecity.com	231-724-4100	Road construction and maintenance, sewer and water systems, parks, refuge collection, capital planning,
Building Administration Manager	Hilarey Travieso	Safe Built	Public Safety	htravieso@safebuilt.com	231-724-6715	Buyilding permits, building inspections, rental property registrations, short-term rental registrations, demolitions, Housing Board of Appeals
Community and Neighborhood Services Director	Sharonda Carson	CNS	Development Services	sharonda.carson@shorelinecity.com	231-724-6968	Home repair programs, lead abatement, facade improvements, homebuyer assistance and new home development
Fire Marshal	Steven Hammond	Fire	Public Safety	steven.hammond@shorelinecity.com	231-724-6798	Fire inspections and fire safety
Public Safety Director	Tim Kozal	Public Safety	Public Safety	timothy.kozal@shorelinecity.com	231-724-6903	Police, fire and building inspections
City Clerk	Ann Meish	Clerk	Administration	ann.meisch@shorelinecity.com	231-724-6705	Elections, passports, Farmers Market, Western Market Chalets
Planning Director	Mike Franzak	Planning	Development Services	mike.franzak@shorelinecity.com	231-724-6702	Zoning, master planning, groundwater issues, marihuana regulations, historic districts, parking
Treasurer	Sarah Wilson	Treasurer	Administration	sarah.wilson@shorelinecity.com	231-724-6720	Property tax collection, water-sewer bills, cash management, parking violation payments
Deputy City Manager	LeighAnn Mikesell	City Manager	Administration	leighann.mikesell@shorelinecity.com	231-724-6724	Assists in general adminisration of the city, labor contracts, diversity initiatives, sustainability initiatives,
Police Community Coordinator	Emily Morgenstern	Police	Public Safety	emily.morgenstern@shorelinecity.com	231-724-6764	Communications and engagement of the police department in the community
Development Analysts	Contessa Alexander and Jocelyn Hines	Economic Development	Development Services	contessa.alexander@shorelinecity.com; jocelyn.hines@shorelinecity.com	231-724-6702	Downtown management, Lakeside District management, business retention, commrecial corridor development
Parks and Recreation Director	Kyle Karczewski	Parks and Recreation	Public Works	Kyle.Karczewski@shorelinecity.com	231-724-6776	Park maintenace, park development, recreational programs, special events
City Manager	Jonathan Seyferth	City Manager	Administration	jonathan@shorelinecity.com	231-724-6724	Overall administration of the city, oversight of the budget, oversees personnel matters, works with City Commission-staff-businesses-residents promoting the city
Deputy Director of Public Works	Todd Myers	Public Works	Public Works	Todd.Myers@shorelinecity.com	231-724-4100	Engineering, road projects, etc
Community Engagement Specialist	Dave Alexander	City Manager	Administration	dave.alexander@shorelinecity.com	231-215-8827	Assists in communications, community engagement, neighborhood associations
Development Services Director	Jake Eckholm	Development Services	Development Services	jake.eckholm@shorelinecity.com	231-724-6702	Management of economic development, planning and communiuty and neighborhood services
Community Engagement Manager	Deborah Santiago-Sweet	City Manager	Administration	deborah.sweet@shorelinecity.com	231-225-6797	Development and management of communications, social media, community engagement

