	UPDATED SCHEDULE 6/13/24											
2024 Neighborh	ood Associatio	n Meeting City	Staff Rotating	Schedule								
Neighborhood Association/Month	January	February	March	April	May	June	July	August	September	October	November	December
Angell	х	Tim Kozal	Ann Meish	Mike Franzak	Sarah Wilson	LeighAnn Mikesell	Dan VanderHeide	Jonathan Seyferth	Hilarey Travieso	Sharonda Carson	Steve Hammond	
Beachwood / Bluffton	Deborah Santiago-Sweet	Sarah Wilson	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/	Kyle Karczewski	Hilarey Travieso	Sharonda Carson	Steve Hammond	Tim Kozal	Ann Meish	
Campbell Field	Todd Myers	х	х	Dave Alexander	х	х	x	х	x	Jonathan Seyferth	x	
East Muskegon	Х	х	х	Contessa Alexander and/	Kyle Karczewski	Jonathan Seyferth	Sharonda Carson	Steve Hammond	Tim Kozal	Ann Meish	Mike Franzak	
Glenside	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/o	Kyle Karczewski	Jake Eckholm	Dan VanderHeide	Steve Hammond	Tim Kozal	Ann Meish	Jonathan Seyferth	Sarah Wilson	_o
Jackson Hill	Ann Meish	Dave Alexander	Sarah Wilson	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and/	Jonathan Seyferth	Hilarey Travieso	Sharonda Carson	Steve Hammond	Tim Kozal	eetings
Lakeside	Emily Morgenstern	Deborah Santiago-Sweet	Kyle Karczewski	Jonathan Seyferth	Todd Myers	Dave Alexander	Tim Kozal	Ann Meisch	Jake Eckholm	Mike Franzak	LeighAnn Mikesell	eeti
Marquette	Contessa Alexander and/o	Kyle Karczewski	Jonathan Seyferth	Todd Myers	Steve Hammond	Jake Eckholm	Ann Meish	Mike Franzak	Todd Myers	Sarah Wilson	Sharonda Carson	Š
Marsh Field	Sharonda Carson	Steve Hammond	x	X	х	Sarah Wilson	Contessa Alexander and	/(x	Isabela Gonzalez	Dan VanderHeide	Hilarey Travieso	ctra
McLaughlin	X	Jonathan Seyferth	Todd Myers	Dave Alexander	Dan VanderHeide	Tim Kozal	х	Sarah Wilson	LeighAnn Mikesell	Emily Morgenstern	Contessa Alexander and	Û O
Nelson	Jonathan Seyferth	Todd Myers	Dave Alexander		Deborah Santiago-Sweet		Mike Franzak	X		x	Kyle Karczewski	ž
Nims	•	x		Deborah Santiago-Sweet		Sharonda Carson	Todd Myers	Emily Morgenstern	Contessa Alexander and/		Jonathan Seyferth	
Oakview		x	Deborah Santiago-Sweet		Sharonda Carson		Sarah Wilson			x	Todd Myers	
Sheldon Park		Hilarey Travieso		Steve Hammond	Tim Kozal	Ann Meish	LeighAnn Mikesell	Contessa Alexander and/		Todd Myers	Deborah Santiago-Sweet	
Steele	Hilarey Travieso	Canceled-	Mike Franzak	Sarah Wilson	LeighAnn Mikesell	Steve Hammond	Emily Morgenstern	Deborah Santiago-Sweet	,	Jake Eckholm	Dan VanderHeide	
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Title	Staff Name	Department	Division	Email Address		Phone Number	Common Questions/Are	eas of Responsibility				
Director of Public Works	Dan VanderHeide	Public Works	Public Works	dan.vanderheide@shorel	inecity.com	231-724-4100	Road construction and m	aintenance, sewer and wat	er systems, parks, refuge	collection, capital planni	ng,	
Building Administration Manager	Hilarey Travieso	Safe Built	Public Safety	htravieso@safebuilt.com		231-724-6715	Buyilding permits, buildin	g inspections, rental proper	ty registrations, short-term	n rental registrations, de	molitions, Housing Board of <i>i</i>	Appeals
Community and Neighborhood Services Director	Sharonda Carson	CNS	Development Services	sharonda.carson@shoreli	inecity.com	231-724-6968	Home repair programs, le	ead abatement, facade imp	rovements, homebuyer as	sistance and new home	development	
Fire Marshal	Steven Hammond	Fire	Public Safety	steven.hammond@shore	linecity.com	231-724-6798	Fire inspections and fire	safety				
Public Safety Director	Tim Kozal	Public Safety	Public Safety	timothy.kozal@shorelined	city.com	231-724-6903	Police, fire and building in	nspections				
City Clerk	Ann Meish	Clerk	Administration	ann.meisch@shorelinecit	y.com	231-724-6705	Elections, passports, Far	mers Market, Western Mar	ket Chalets			
Planning Director	Mike Franzak	Planning	Development Services	mike.franzak@shorelinec	ity.com	231-724-6702	Zoning, master planning,	groundwater issues, marih	uana regulations, historic	districts, parking		
Treasuser	Sarah Wilson	Treasurer	Administration	sarah.wilson@shorelineci	ity.com	231-724-6720		ater-sewer bills, cash mana	-	· · · · ·		
Deputy City Manager	LeighAnn Mikesell	City Manager	Administration	leighann.mikesell@shore	•	231-724-6724		sration of the city, labor cor		•	,	
Police Community Coordinator	Emily Morgenstern	Police		emily.morgenstern@shore	•			gagement of the police dep	•	,		
Development Analysts	Contessa Alexander and Jocelyn Hines	Economic Development	Development Services	contessa.alexander@sho hines@shorelinecity.com	, ,	231-724-6702	Downtown management,	Lakeside District manager	nent, business retention, c	ommrecial corridor deve	elopment	
Parks and Recreation Director	Kyle Karczewski	Parks and Recreation	Public Works	Kyle.Karczewski@shoreli	necity.com	231-724-6776	Park maintenace, park de	evelopment, recreational pr	ograms, special events			
City Manager	Jonathan Seyferth	City Manager	Administration	jonathan@shorelinecity.co	om	231-724-6724	Overall administration of promoting the city	the city, oversight of the bu	dget, oversees personnel	matters, works with City	Commission-staff-businesse	es-residents
Deputy Director of Public Works	Todd Myers	Public Works	Public Works	Todd.Myers@shorelinecit	y.com	231-724-4100	Engineering, road project	ts, etc				
Community Engagement Specialist	Dave Alexander	City Manager	Administration	dave.alexander@shorelin	necity.com	231-215-8827	Assists in communication	ns, community engagement	, neighborhood associatio	ns		
Development Services Director	Jake Eckholm	Development Services	Development Services	jake.eckholm@shorelined	city.com	231-724-6702	Management of economic	c development, planning ar	nd communiuty and neighb	orhood services		
Community Engagement Manager	Deborah Santiago- Sweet	City Manager	Administration	deborah.sweet@shoreline	ecity.com	231-225-6797	Development and manag	gement of communications,	social media, community	engagement		

Neighborhood	Location	Address	When	Time		Notes	Contact Name	Contact Phone	Contact Email
Angell	Angel Community Church	446 Ada	Third Monday of the Month		6:00 PM	No January Meeting	Evelyn Hough	(231)725-6159 (home) (23	1 elhough50@gmail.com
Beachwood / Bluffton	Silversides	1346 Bluff	Third Thursday of the Month		6:30 PM		Dan Leask	(586) 850-4586 Dan	Emeraldcompass@gmail.com
Campbell Field	Park Terrace Community Center	1290 Hackley	Quarterly First Tuesday of the Month			Only January, April and October with July annual meeting at the Campbell Field Shelter, 1940 Barclay	Harold Kiel and Laurie Metzge	e (231) 759-4505 & 231 740	2 cleo0628@msn.com AND send letter loreal0719@aol.com
East Muskegon	City DPW Building	1350 E. Keating	Third Monday of the Month		5:45 PM	No meetings in winter months No current regular meetings	Stephanie Marion	(231) 736-7940	solutionsunlimited2@yahoo.com
Glenside	McGraft Park Community Building	2004 Wickham	Third Wednesday of the Month		7:00 PM		Gary Courser	231-288-9625	glensidepresident@gmail.com
Jackson Hill	Sim-Ray Community Building	550 Wood	Third Tuesday of the Month		6:00 PM		Billie Joy Thomas	(231)683-6661	billiejoythomas@gmail.com
Lakeside	Wonderland Distilling	1989 Lakeshore Dr	First Tuesday of the Month		7:00 PM		Shirley Green	(231) 286-6121	sgreen1043@aol.com
Marquette	Central Assembly of God	1545 Oak Ave	Second Thursday of the Month		5:30 PM	June-August at Central Assembly of God, 896 Home	Staci Benson & Perry Dennie	616-843-3111 & 23134375	6 staci_benson@yahoo.com & perry@ledennie-malone.com
Marsh Field	Marsh Field Picnic Tables	1800 Peck St	Third Monday of the Month		6:30 PM	Meetings are suspended until June	Jennifer Cooper		jen.marshfield@gmail.com
McLaughlin	Bethany Church Center	1105 Terrace	Third Monday of the Month		6:00 PM	June-August at the McLaughlin Community Park, Terrace and Isabella 1278 Terrace	Randy VanderWeit	(231) 557-5407	rsvanderweit@gmail.com
Nelson	Central United Methodist Church	1011 2nd St	Third Wednesday of the Month			Board; meeting begins at 5:30 p.m. Meets every other month J,M,M,J,S,N	Paula Kendra	(616) 836-8614	paulakendra@gmail.com
Nims	All Shores Wesleyan	1050 W Southern Ave	Fourth Monday of each Month		6:30 PM	Only meet in between March-November	Jen Sanocki	231-955-8560	jensanocki@gmail.com
Oakview	Kati's Home	889 Kampenga Ave	First Monday of odd number months		6:00 PM	Only meets in odd months	Kati O'Grady	931-580-6119	ona.muskegon@gmail.com
Sheldon Park	Evanston Avenue Baptist Church	1188 Evanston	Quarterly Third Monday of the Month		7:00 PM	Usually January, March, June and September	Gordon Peterman	(231) 724-6646	gjpeterman1132@aol.com
Steele	Jericho Road Church	930 Creston	2nd Monday of the Month		4:30 PM		Sam Pulos	(231)327-6993	sam.pulos@shorelinecity.com

Purpose of Attending Neighborh	ood Meetings	Expectations of City Staff at Meeting	Neighborhood Association Expectations	
Build relationships with residents th	nroughout the year throughout the city	Speak for five minutes- introduce yourself, what you and your team does, and give a BRIEF update on what you're currently working	Keep to a 10-min timeframe to not take over the meeting	
Be proactive and CONSISTENT wi	th the neighborhoods to build trust	Be available for up to 5-min of questions. If you can't answer the question, connect them with the correct department.	Contact staff if meeting changes/gets canceled	
Offer several staff members who ca	an be reliable contacts for residents	Bring business cards to pass out for neighbors to contact you.		
Hear concerns and questions and b	be there to answer or find the right person			
	Neighborhood Association Meeting Visitors - Key			
	Red Font - Cancelled Meeting			
	Purple Font - Changes/Updates to the Schedule or Neighborhood Meeting			