



# Fair Housing Repair Program

City of Muskegon - Community & Neighborhood Services

## Application Checklist

- Complete Application
- Warranty deed, Quit Claim Deed or Land Contract
- Birth Certificates for all children 17 and under

## **For All Household Members 18+ Provide:**

- Last 2 months of paystubs/income statements/award letters
- Driver's Licenses or IDs
- Last 2 months of bank statements

## **WHO QUALIFIES?**

Eligible homeowners in the City of Muskegon at or below 120% of Area Median Income whose home is in need of **exterior** repair including but not limited to: replacement of a roof, siding, steps, and ramps. Property must meet program standards, and be located within an eligible census tract.

## **HOW MUCH ASSISTANCE IS PROVIDED?**

After approval, the full cost of labor and materials to replace or repair the needed area of the home, up to \$15,000 for one service. Households can only be served once.

## **HOW IS ASSISTANCE PROVIDED?**

A payment is made directly to the licensed contractor providing the service.

## **APPLICANT MUST...**

- Submit a complete application with all required documents
- Have a household income at or below 120% area median income
- Be the owner occupant of the single-family dwelling, or have a recorded land contract with written approval from the land contract holder

Household Size	1	2	3	4	5	6
<b>Income Limit</b>	\$63,600	\$72,675	\$81,750	\$90,825	\$98,100	\$105,375

**Please note, there are waitlists for these programs, and approved homes are served on a first-come first-served basis.**

City of Muskegon  
 Community & Neighborhood Services  
 933 Terrace Street  
 Muskegon, MI 49440  
 Phone: (231) 724-6717  
 Fax: (231) 726-2501  
 Email: CNSMail@shorelinecity.com

<https://muskegon-mi.gov/city-services/development-services/community-neighborhood-services/>

# Fair Housing Repair Program Application

City of Muskegon –Community and Neighborhood Services



Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Neighborhood: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Email Address: \_\_\_\_\_

EXTERIOR Repair Needed (Check only one):  Roof  Ramp  Steps  Siding  Other

Please provide a detailed description of need for repair:

\_\_\_\_\_

Please list all members of your household below:

Name	Relationship to Applicant	Date of Birth	Sex	Legally Disabled?	Race	Hispanic or Latino?
	Self					

Race Categories: (AI/AN) American Indian or Alaska Native (A) Asian (B) Black or African American  
(N) Native Hawaiian or Pacific Islander (W) White (O) Other

## Homeownership Information

Date of Ownership: \_\_\_\_\_ Move-in Date: \_\_\_\_\_

Home Insurance Company: \_\_\_\_\_ Policy Term: \_\_\_\_\_

Are your Property Taxes Current?  Yes  No Are you in or have you filed for bankruptcy?  Yes  No

Have you owned and lived in your home for one year?  Yes  No

Was your home built before 1978?  Yes  No Do you have a reverse mortgage?  Yes  No

Have you been served a notice of foreclosure?  Yes  No Is your home in a floodplain?  Yes  No

Have you included all of the documents from the checklist on the reverse side?  Yes  No

(If no, your application cannot be processed until all documents are received)

By signing below you certify that the information provided is true and accurate. You authorize the City of Muskegon to request any additional information needed for verification. Failure to give complete and accurate information will disqualify your application and remove you from any waiting list where applicable.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit completed application and supporting documentation to: Community and Neighborhood Services

933 Terrace Street, Muskegon, MI 49440

www.muskegon-mi.gov Phone: (231) 724-6717 Fax: (231) 726-2501 Email: CNSMail@shorelinecity.com