

Income and bank statement information

Types of income and the required source documents:

- Wages including over time, commissions, tips, bonuses, etc.
 - 2 Month's complete pay stubs
- Net income from operating a business or profession.
 - Prior year tax return and a year-to-date profit and loss statement
- Interest or dividends from assets
 - Statement showing amounts
- Social Security, SSI, SSDI, insurance policy benefits, death benefits
 - Current year award letter
- Pension, Annuity or distribution from retirement funds
 - Award letter
- Unemployment
 - Current award letter
- Severance Pay
 - Current award letter
- Alimony or Child Support
 - Up to date statement from child support offices including no less than 2 months information
- Regular gifts from persons not living in the home
 - A signed letter from person providing gift stating amounts and how often
- Veteran's Benefits
 - Current award letter
- Gambling winnings
 - Bank statements highlighting amounts
- Any other source of income not listed above

Bank Statements:

- All applications require 2 month's bank statements for **ALL** bank accounts.
 - We cannot accept a transaction history, screen shots of bank activity or partial statements.
 - Statements need to include all pages
 - If income is received via a **Direct Express** account there is a statement available. If needed, call the number on the back of the card to request statements or create an online account to retrieve them.

Questions? Call CNS at 231-724-6717.