

City of Muskegon Request for Proposals

Bids on House Relocation and New Basement Construction

DESCRIPTION OF WORK

Project work involves relocation of the house from Muskegon Public Schools'-owned property at 1292 Jefferson Street to a City-owned vacant lot at 382 W. Muskegon Avenue. The project also involves site preparation, disconnection from an existing breezeway, construction of new foundation walls, and may include removal of some building additions if deemed necessary for the move.

Items to be handled by the City of Muskegon include utility disconnections, police escort, wire raising, security fencing, sidewalk replacement, tree trimming and item removal/reinstallation along route. These costs are not to be included in submitted proposals.

GENERAL REQUIREMENTS

Proposals shall include all preparation work necessary to stabilize the house, lift the house, clearly separating it from the existing foundation. The house shall then be moved, positioned over completed excavation, with footings. After foundation walls are complete, the Contractor shall lower the house on to the new foundation. When the house is in its final location and position, all moving equipment shall be removed from the site.

CONTRACTOR RESPONSIBILITIES

- Excavation for a new basement at 382 W. Muskegon Avenue.
- Construction of a new masonry or poured cement foundation and floor at 382 W. Muskegon Avenue to the following specifications:
 - o 10' basement ceilings with the portion of the foundation above grade to match that found on the surrounding houses.
 - o One basement egress window and four daylit openings.
 - o Insulate and backfill the new foundation, compacting and spreading to finished grade.
- Disconnect the house from the existing breezeway at 1292 Jefferson Street.
- Once the house has been moved from the site, cap the sewer at 1292 Jefferson Street.
- All permitting is to be compliant with Chapter 10, Article V of the Muskegon City Code of Ordinances (attached) excluding those items specified as being the responsibility of the City in the Description of Work of this Request for Proposals.
 - o Obtain a Movers License from the City of Muskegon Clerk's Office and ensure that all work is done in compliance with Chapter 10, Article V, Section 10-221 of the Muskegon City Code of Ordinances prior to beginning work.
 - o Obtain any necessary building, moving, and demolition permits from the City of Muskegon Building Inspections Department prior to beginning work.

REQUESTED INFORMATION

Proposals must clearly state the name, address, phone number, and email address of the Contractor. The Contractor shall submit evidence of sufficient insurance to cover the value of the building and liability insurance covering accidental occurrences.

Complete proposals will also include the following information:

- Total cost estimate for all services provided
- Company history and experience
- Examples of similar, previous work

PRE-PROPOSAL MEETINGS

Two pre-proposal meetings will be held at the subject house at 1292 Jefferson Street on the following dates and times at which time and place any questions regarding these projects should be presented:

- Tuesday, August 1, 2023 at 10:00a.m.
- Thursday, August 3, 2023 at 2:00p.m.

PROPOSAL DEADLINE

Proposals are due by 2:00p.m. local time on Tuesday, August 8, 2023. They must be sealed and delivered to: Muskegon City Hall, City Clerk's Office, 933 Terrace Street, P.O. Box 536, Muskegon, MI 49443. Proposal envelopes should be marked "Bid for House Move".

Staff anticipates presenting a services contract award to the City Commission at their August 22, 2023 meeting.

PRE-PROPOSAL QUESTIONS

Please direct all questions to:

- Jamie Pesch, jamie.pesch@shorelinecity.com 231-724-4405 and,
- Tim Harvey, tim.harvey@shorelinecity.com, 616-566-3577

Attention is called to the fact that the City requires that the Contractor employ local trades and laborers insofar as possible; that 14% minority and 7% female are the goals established for participation in each trade; that the Contractor must ensure employees and applicants for employment are not discriminated against based upon their race, creed, color, religion, sex, national origin, handicapped condition not veteran background; and that all pertinent regulations must be complied with.

The City Commission may give preference to vendors paying Davis Bacon wages on other projects by awarding contracts when the lowest qualified prevailing wage bid/price is within 1% or less of the lowest qualified non-prevailing wage bid. When applicable, the 1% preference can be added to the local preference up to a 3% or \$100,000 differential, whichever is less.

The project shall require a bid bond from each bidder in the amount of five percent (5%) of their bid. The bond will secure the bid. The bond will be released upon award of the contract by the City Commission for unsuccessful bidders and upon execution of the contract for the successful bidder.

The project shall require a performance bond from the successful bidder for the full amount of the contract. This bond will be written in such a manner to ensure satisfactory completion of the project. The bond shall be in effect for one full year after completion of the project. The bond will be released only after the project is properly completed and one year has elapsed.

The City of Muskegon reserves the right to reject any or all proposals or to waive any informalities or irregularities in the proposals.

demolition area shall be removed and the openings filled with approved material tamped level with the sidewalk. An approved installation of the resulting sidewalk surface shall be installed with city approval.

(Code 1975, § 4-114(8); Code 2002, § 10-140)

Sec. 10-141. Obstruction of traffic.

The contractor shall not close or obstruct any street, sidewalk, alley or passageway unless specifically authorized by the city. No material whatsoever shall be placed or stored in any such area. The owner or contractor shall not interfere with the use of roads, streets, alleys, driveways, passageways, sidewalks or other travel facilities.

(Code 1975, § 4-114(9); Code 2002, § 10-141)

Sec. 10-142. Cleanup.

The owner or contractor shall remove all debris and equipment and dispose of all material, as above required, and leave the ground clear of all materials, rubbish or debris.

(Code 1975, § 4-114(10); Code 2002, § 10-142)

Sec. 10-143. Burning prohibited.

No burning shall be permitted within the project area.

(Code 1975, § 4-114(11); Code 2002, § 10-143)

Sec. 10-144. Permits.

Demolition permits must be obtained from the department of inspections of the city. Fees for such permit shall be determined by resolution.

(Code 1975, § 4-114(12); Code 2002, § 10-144)

Secs. 10-145—10-220. Reserved.

ARTICLE V. MOVING OF BUILDINGS*

Sec. 10-221. Mover's license.

(a) No person shall engage in the business of moving houses or other buildings within the city without first obtaining a license therefor.

*State law reference—Moving of buildings, MCL 247.188 et seq.

(b) Any person desiring to engage in the business of moving houses or other buildings shall make application for a license to the city clerk. The applicant shall show that all equipment is in good repair and capable of handling all loading of moving equipment. The applicant shall show that he has recently engaged in the moving of buildings or has extensive experience working for a licensed building mover. The license shall show proof that a comprehensive general liability and vehicle liability insurance in the amount of \$1,000,000.00 is in effect. Such policy shall insure the city as a named insured and shall not contain exclusions for liability arising out of explosions, excavation, collapse or other hazards.

(Code 1975, § 4-3; Code 2002, § 10-221)

Sec. 10-222. Moving permit; application; traffic escort; bond; etc.

(a) No person shall move any building within the city until a moving permit has been issued.

(b) An application for such permit shall be made to the department of inspections. The application shall designate the streets, alleys or other public places along which the building is to be moved.

(c) The applicant shall also make arrangements with the city police department's traffic division for any escort that may be necessary. Application for a moving permit shall be approved by the fire chief, and the director of inspections. Further, the application shall be accompanied by cm application for building permit in connection with the relocation of the building which must be issued at the same time as the approval by the director of inspections.

(d) A cash bond, certified check or cashier's check or cash deposit payable to the order of the city in the sum of \$10,000.00 shall accompany the application for moving permit, the funds to be applied in the sole judgment of the city toward all charges, expenses, administrative costs, services by the city or damage incurred by the city or by others whom the city reimburses in its sole discretion. The application of such funds to these costs, expenses or services shall not limit the city's right to charge the permittee for additional costs incurred.

(e) Where buildings are to be moved or reset upon the same lot, applications shall be made to the director of inspections who shall determine the requirements to protect all utilities on or in the vicinity of the parcel. The permit fee for moving the building shall not be required in such cases.

(f) When the moving of any building has been commenced it shall be diligently continued without interruption, so as not to become a hazard or unnecessarily impede or interfere with traffic upon any street, alley or public way.
(Code 1975, § 4-4; Code 2002, § 10-222)

Sec. 10-223. Compliance with applicable regulations.

No building shall be moved from one parcel to another unless such building complies with all applicable ordinances and codes after installation at the new site.
(Code 1975, § 4-5; Code 2002, § 10-223)

Sec. 10-224. Penalty.

Any person violating any of the provisions of this article shall be responsible for a municipal civil infraction.
(Code 1975, § 4-7; Code 2002, § 10-225)

Secs. 10-225—10-280. Reserved.

ARTICLE VI. PROPERTY MAINTENANCE CODE

DIVISION 1. GENERALLY

Sec. 10-281. Definitions.

All words and phrases used in this article shall be given their common and normal meanings unless defined in this section. The words and phrases defined in this section shall be given the meaning indicated in the interpretation and enforcement of this chapter:

Abandoned dwelling means an unoccupied dwelling. Such dwelling is presumed to be abandoned if it is unoccupied for six months.

Accessory building or structure means a subordinate building or structure, the use of which is clearly incidental to that of the main building or to the use of the land.

Administrator means the person appointed by the city manager charged with the responsibility of administering the provisions of this article.

Animal means any living species other than a human, insect or plant.

Apartment means a dwelling unit located in a multifamily building.

Apartment house means a structure containing three or more dwelling units.

Basement means that portion of a building which is partially below and partially above grade and having at least one-half its height above grade.

Basic structural elements means the parts of a building or structure which provide the principal strength, stability, integrity, shape and safety, including, but not limited to, plates, studs, joists, rafters, stringers, stairs, subflooring, flooring, sheathing, lathing, roofing, siding, window frames, door frames, porches, railings, eaves, chimneys, flashing, foundation, masonry and all other essential components.

Building means any structure built for the support, shelter or enclosure of persons, chattels or property of any kind. The term "building" shall be construed as if followed by the words "or part thereof."

Building materials means, but shall not be limited to, lumber, bricks, concrete or cinder blocks, plumbing material, electrical wiring or equipment, heating equipment, including ducts, shingles, mortar, concrete or cement parts, screws, fence posts and fencing.

Cellar means that portion of a building which is partly or completely below grade, having at least one-half its height below grade.

Certificate of compliance means a certificate issued by the director of inspections stating that a structure or portion thereof complies with the requirements of the housing code and all other codes regulating the condition or use of property.