

Transfer Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Read the instructions before completing the application. This application is used to file a request for the transfer of an existing Neighborhood Enterprise Zone (NEZ) certificate. This application must be filed after the Certificate of Occupancy has been issued. The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU).

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Owner/Applicant Name		Name of City, Township or Village (taxing authority)	
Facility's Street Address		<input type="checkbox"/> City	<input type="checkbox"/> Township <input type="checkbox"/> Village
City	State	ZIP Code	County
NEZ Certificate Number (if known)			
PART 2: ADDITIONAL DOCUMENTATION			
New Facilities: Remove from Abeyance and Transfer <input type="checkbox"/> Warranty deed <input type="checkbox"/> Principal Residence Exemption Affidavit <input type="checkbox"/> Certificate of Occupancy <input type="checkbox"/> Building Permit, if not already submitted when put in abeyance Transfer (Certificate previously issued and needs to be transferred to different owner) <input type="checkbox"/> Warranty Deed <input type="checkbox"/> Principal Residence Exemption Affidavit		Rehabilitated Facilities: Remove from Abeyance and Transfer <input type="checkbox"/> Warranty deed <input type="checkbox"/> Certificate of Occupancy <input type="checkbox"/> Building Permit (unless previously submitted) <input type="checkbox"/> Investment Breakdown (cost with the dollar amount spent) Transfer (Certificate previously issued and needs to be transferred to different owner) <input type="checkbox"/> Warranty deed	
PART 3: OWNER/APPLICANT CERTIFICATION			
Owner/Applicant Name			
Owner/Applicant Telephone Number		Owner/Applicant Email Address	
Owner/Applicant Mailing Address		City	State ZIP Code
<i>I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.</i>			
<i>I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.</i>			
<i>I understand that this property tax exemption application is approved at public meetings and is subject to public disclosure requirements. In addition, the exemption information is included on local property tax rolls and is made available on a website maintained by the Michigan Department of Treasury for purposes of accurate assessment administration.</i>			
Owner/Applicant Signature		Date	

The completed application and additional required documentation can be emailed to PTE@michigan.gov or mailed to:

Michigan Department of Treasury, State Tax Commission
P.O. Box 30471
Lansing, MI 48909

To avoid processing delays use either email or mail, not both.

Application Deadline

The State Tax Commission must receive complete applications on or before October 31 to ensure processing and certificate issuance for the following tax year. Applications received after October 31 may not be processed in time for certificate issuance for the following tax year.

If you have questions, or need additional information or sample documents, visit our Web site at www.michigan.gov/propertytaxexemptions or call 517-335-7491.